- 1 HB181
- 2 208582-2
- 3 By Representative Clarke (N & P)
- 4 RFD: Mobile County Legislation
- 5 First Read: 02-FEB-21
- 6 PFD: 01/28/2021

1	208582-2:n:11/12/2020:FC/bm LSA2020-2276R1
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9	A BILL
10	TO BE ENTITLED
11	AN ACT
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13	Relating to Mobile County; to amend Sections 5, 7,
14	8, 11, 22, 32, and 34 of Act 470, of the 1939 Regular Session
15	(Acts 1939, p. 298), as amended, now appearing as Sections
16	45-49-120.04, 45-49-120.06, 45-49-120.07, 45-49-120.10,
17	45-49-120.21, 45-49-120.22, 45-49-120.31, and 45-49-120.33 of
18	the Code of Alabama 1975, establishing the Mobile County civi

(Acts 1939, p. 298), as amended, now appearing as Sections 45-49-120.04, 45-49-120.06, 45-49-120.07, 45-49-120.10, 45-49-120.21, 45-49-120.22, 45-49-120.31, and 45-49-120.33 of the Code of Alabama 1975, establishing the Mobile County civil service system and creating the Mobile County Personnel Board to provide for meetings of the supervisory committee; to provide for the advertisement of notices of the supervisory committee meetings; to provide for the qualifications of members of the personnel board; to provide for personnel board districts; to provide for the compensation of members of the personnel board; to provide for the hiring of disabled persons; to provide for the establishment of pay ranges; to provide for the establishment of pay ranges; to

1 employees; to provide for the methods of dismissals of

2 employees; to provide for legal services to the personnel

board; and to provide for the personnel board to be a party in

4 appeals to the circuit court.

5 BE IT ENACTED BY THE LEGISLATURE OF ALABAMA:

6 Section 1. Sections 45-49-120.04, 45-49-120.06,

7 45-49-120.07, 45-49-120.10, 45-49-120.21, 45-49-120.22,

45-49-120.31, and 45-49-120.33 of the Code of Alabama 1975,

are amended to read as follows:

10 "\$45-49-120.04.

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- "(a) There is hereby established the Supervisory
  Committee of the Mobile County Personnel Board. The
  supervisory committee hereby created shall succeed to and
  exercise all the rights, powers, and authority, and shall
  perform all the duties and functions now vested in and
  required of the Citizen's Supervisory Committee created by Act
  470, 1939 Regular Session (Acts 1939, p. 298) and the
  Supervisory Committee of the Mobile County Personnel Board
  created by Act 167, 1955 Regular Session (Acts 1955, p. 431).
- "(b) The Supervisory Committee of the Mobile County
  Personnel Board shall be composed of the following:
- "(1) The persons holding each of the following elective offices in Mobile County, Alabama, namely, the presiding judge of the circuit court, the judge of probate, the revenue commissioner, the presiding judge of the District Court of Mobile County, the county license commissioner, the Chair of the Mobile County Commission, the Sheriff of Mobile

County, and the mayor of each of the incorporated towns and cities in Mobile County.

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"(2) The following nonelected officials shall also be members of the supervisory committee: The president or other chief executive officer of the Mobile County Municipal Association; a representative elected by all of the professional law enforcement officers of Mobile County, including all members of the Mobile County Law Enforcement Association (MCLEA); a representative elected by all the professional firefighters of Mobile County; and a representative elected by the employees, other than the professional law enforcement officers and firefighters, employed under the Mobile County Merit System; each of whom shall be a bona fide resident and qualified elector of Mobile County. The representatives of the professional law enforcement officers of Mobile County, including all members of MCLEA, the professional firefighters of Mobile County, and the employees employed under the Mobile County Merit System, shall be elected at meetings called for that purpose by the chair of the committee, notice of which shall be given to the members of their representative class by publication once each day for three consecutive days preceding the meetings in a newspaper of general circulation, published in Mobile County. The notice of publication shall be signed by the chair of the committee, and shall state briefly the purpose of the meeting together with the date, time, and place of holding the meeting. All meetings shall be held at the Mobile County

Courthouse, or some other public meeting place designated by the chair of the committee. The chair or such other person as may be designated by the chair, shall preside at the meetings and Robert's Rules of Order shall be followed in the conduct of the meetings. The members of the committee so elected shall serve for four-year terms or until successors are elected and qualified. In the event of a vacancy, the vacancy shall be filled in the same manner as the initial members are elected, to complete the unexpired term. Only fulltime permanent employees in each representative class shall be eligible to vote at any election. The personnel department shall certify to the chair the names of all law enforcement officers, firefighters, and other employees eligible to vote at any election at least two days prior to the meeting or meetings called for that purpose.

"(c) Except as otherwise provided herein, each member of the committee shall be entitled to cast one vote on any matters considered at any regular or special meeting of the committee. In addition thereto, each jurisdiction in Mobile County under the control of the Mobile County Civil Service System, shall be entitled to cast one additional vote for each 400, or major fraction thereof, civil service employees occupying permanent positions as of December 31st of the year preceding any such meeting of the committee, the additional votes to be cast by the elected official designated in subdivision (1) of subsection (b) having appointing authority over such employees in the jurisdiction. All voting

of the committee shall be by roll call vote. Voting by proxy shall not be allowed.

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"(d) The presiding judge of the Circuit Court of Mobile County shall be chair of the committee and shall be entitled to vote only in case of a tie. The chair shall pass upon the credentials and right of each person to sit thereon. In the event the presiding judge can not serve for any reason, or should decline to serve as chair, he or she shall appoint a sitting circuit judge as chair of the committee. The chair shall be the sole judge of the number of votes a member of the committee shall have as provided for in subsection (c). The chair shall call the first organizational meeting of the committee hereby created as soon as practicable after August 23, 1976. In the call, the chair shall specify the date and hour of the meeting and designate the place thereof, and shall mail a copy thereof to each member of the committee. At its first meeting, the committee shall adopt rules, regulations, and modes of procedure as it deems expedient to enable it to dispatch its business in an orderly manner, and thereafter, from time to time, the committee may amend or rescind the rules, regulations, and modes of procedure or adopt additional ones. In addition to the organizational meeting hereby prescribed, the committee shall meet on the second Tuesday in June of each year, unless such day is a legal holiday, in which event the annual meeting of the committee shall be held on the day following the legal holiday. In addition to these meetings, the committee may hold special meetings on the call

of the chair or any seven members thereof. All meetings of the committee shall be held at the county courthouse or some other public place designated by the chair. Notice shall be given of all meetings and shall be signed by the person or persons calling the meeting and shall state briefly the purpose of the meeting, shall be mailed to each person registered as a member of the committee or known to be a member, and shall also be published once each day for three consecutive days advertised immediately preceding the meeting in any daily or online newspaper published in Mobile County. Notice of the annual meeting shall be given in like manner, but failure of any member to receive notice by mail of the meeting, either annual or special, shall not invalidate the meeting. At any regular or special meeting of the committee, a day may be set for the next meeting of the committee and in this event no further notice of the meeting shall be required. A majority of the persons then serving as members of the committee shall constitute a quorum for the transaction of business, but a less number may adjourn from time to time and compel the attendance of absent members in such manner and under such penalties as may be prescribed by rules and regulations of the committee. The committee shall serve without compensation.

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"(e) At each meeting of the committee it shall make recommendations to the personnel board as it shall deem in the interest of the sound administration of this part in Mobile County and shall fill any existing vacancy on the board, and shall elect a successor to any member of the board whose term

will expire before the next annual meeting of the committee. The committee shall review the rules of the personnel board promulgated since the last annual meeting of the committee, and may, by a two-thirds vote of the entire committee, repeal any rule of the personnel board which it may deem not in the best interest of the sound administration of this part, but shall not have the power to amend any rule or to promulgate any new rule within the province of the personnel board to adopt according to this part. The word rule shall not be construed to mean orders, actions, or decisions of the personnel board made in the administration of this part.

"\$45-49-120.06.

"(a) (1) The personnel board shall consist of five members designated respectively as Member 1, Member 2, Member 3, Member 4, and Member 5, each of whom shall be over 19 years of age, of recognized good character and ability, a qualified elector of Mobile County, and shall not, when appointed nor for three years then next preceding the date of his or her appointment have held elective public office, nor have been a candidate for public office. If any person actively solicits a position on the board, the committee, for this reason, shall refuse to consider his or her appointment. After May 15, 2009, each member shall be a resident of his or her respective district, as hereinafter provided, at the time of his or her appointment and for the duration of his or her term; provided however, that those members in office on May 15, 2009, may serve out the remainder of their then unexpired term without

- 1 regard to their respective districts of residence. Members
- 2 shall be appointed from the following districts:
- "a. Member 1 shall be appointed from personnel board
- 4 District 1, which shall include the part of Mobile County
- 5 which is included in House District 96 and all of House
- 6 District 102.
- 7 "b. Member 2 shall be appointed from personnel board
- 8 District 2, which shall include all of House Districts 100 and
- 9 101.
- "c. Member 3 shall be appointed from personnel board
- District 3, which shall include all of House Districts 97 and
- 12 103.
- "d. Member 4 shall be appointed from personnel board
- District 4, which shall include all of House Districts 104 and
- 15 105.
- "e. Member 5 shall be appointed from personnel board
- 17 District 5, which shall include all of House Districts 98 and
- 18 99.
- "(2) The members of the board serving on May 15,
- 20 2009, shall serve out their respective terms and until their
- 21 successors are appointed and qualified. Thereafter, all
- members shall be appointed for five-year terms. In the event
- of a vacancy on the board, occasioned by death, resignation,
- impeachment, or other cause, the vacancy shall be filled by
- 25 the appointment of a qualified successor by the committee for
- the then unexpired term. Each member of the board shall
- 27 receive an expense allowance of six hundred dollars (\$600)

seven hundred dollars (\$700) per month and shall receive sixty dollars (\$60) seventy-five dollars (\$75) per meeting for each meeting attended, and sixty dollars (\$60) seventy-five dollars (\$75) per day for attendance upon all trials and hearings by the board. The expense allowance and compensation shall be paid from the same funds as other expenses of the department are paid.

- "(3) The board shall meet once a month on dates to be fixed by its rules and regulations and as often as shall be necessary for the orderly dispatch of its business.
  - "(b) It shall be the duty of the board as a body:
- "(1) To select a personnel director as provided in Section 45-49-120.07.
  - "(2) After a public hearing or hearings to adopt and amend rules and regulations for the administration of this part.
  - "(3) After a public hearing or hearings to adopt, modify, or reject such classification and compensation plans for the classified service together with rules for their administration, as may be recommended by the director after a thorough survey by him or her of the personnel and department organizations included in the plan or plans.
  - "(4) To make investigations as, in the board's opinion, are reasonable, either on petition of a citizen, taxpayer, or party at interest, or of its own motion, concerning the enforcement and effect of this part, and to

require observance of its provisions and the rules and regulations made pursuant thereto.

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- "(5) To conduct hearings and to render decisions, as

  hereinafter provided, on charges preferred against persons in

  the classified service.
  - "(6) To make investigations as, in the board's opinion, are reasonable, as may be requested by the governing bodies of the county or of any city therein or by the committee and to report thereon to the governing body or committee requesting same.
    - "(7) To consider and act on any matters referred to the board by the director.
    - "(8) To represent the public interest in the improvement of personnel administration in the classified service.
    - "(9) To formulate and conduct orientation seminars on a regular monthly basis open to all job applicants for the purpose of familiarizing applicants with testing methods, procedures, and general subject range.
    - "(10) To devise and implement various methods of testing as alternatives to written examinations, which may include, among others, oral and applied skills testing.
    - "(11) To advise and assist the director in fostering the interest on institutions of learning, civic, professional, and employee organizations in the improvement of personnel standards in the classified service.

"(12) To elect at the regular monthly meeting in April of each year one of its members to serve as chair of the board for the ensuing 12 months. Should the personnel board fail to elect the chair within 30 days after the regular monthly meeting in April of each year, then a chair shall be elected by the committee.

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"(13) Whenever by law or rules of the personnel board any positions in the service of Mobile County or of any municipality or of any other appointing authority within Mobile County, are duly transferred to and designated as positions in the classified service, or whenever a municipality or other appointing authority shall hereafter become subject to this part, if the municipality or appointing authority at the time of becoming subject to this part had in its employment employees or appointees in positions within the classified service, the personnel board may continue any or all persons employed by the county, a municipality, or other appointing authority in the same positions which they, respectively, held when the positions became subject to this part, without examination. The employees shall thereby be given a permanent status and their continued employment, promotions, and discharges shall in all matters be subject to, and governed by this part. It is the intent of this part that all present employees or appointees of the county, and any municipality, agency, or other appointing authority who were not in the classified service prior to April 8, 2004, in the discretion of the personnel board, may be blanketed in the

classified service and continue to hold the same position, which they, respectively, held when the positions became subject to this part. The board shall also have the authority, functions, and duties as provided in other sections of this part. It is further the intent of this part that no employees, appointees of the county, any municipality, agency, or other appointing authority shall be a member of both a collective bargaining unit and the classified service.

- "(c) In the event that both of the following happens (1) that a municipality or other governmental agency hereafter becomes subject to this part, and (2) that at the time the municipality or other governmental agency becomes subject to this part it then has in its employ employees or appointees who would come within the classified service as defined in this part, the board may extend or grant permanent status to any or all the employees or appointees or require evidence of the fitness and ability it may deem necessary. All employees given permanent status shall thereafter in all matters be subject to and governed by this part and any rules and regulations promulgated hereunder.
- "(d) The board shall provide a meaningful and orderly procedure for the resolution of employee grievances.
- "(e) The board may provide an orderly procedure for discussion of matters which will improve and maintain a harmonious employee-employer relationship in all jurisdictions under the Mobile County Personnel Board. The board may establish an employee-management committee for any

governmental agency whose employees are under civil service and it shall determine the composition, functions, and operations of the committees. All governmental agencies whose employees are under civil service shall cooperate with the personnel board to further these objectives.

- "(f) The personnel board has the inherent responsibility for establishing an overall policy relative to the pretraining and development of employees in the public service. The board shall adopt rules and regulations in cooperation with the appointing authorities as well as administrative guidelines to carry out its responsibility hereunder. The various governmental agencies, appointing authorities, and department heads under the jurisdiction of the Mobile County Personnel Board shall cooperate fully with the personnel board in furtherance of these objections so that the disadvantaged will be provided opportunities for employment.
- "(g) The personnel director, under the supervision of the personnel board, shall be responsible for developing and maintaining programs for improving safety practices and conditions affecting the safety, health, and morale of employees under the Mobile County Personnel System.
- "(h) The members of the personnel board shall be subject to impeachment for the same causes and in the same manner as other officers, as provided under Section 175 of the Constitution of Alabama of 1901.

"§45-49-120.07.

"The board shall elect and fix the salary of the director who shall hold office at the will of the board. The board shall prescribe qualifications as to residence, education, and experience as may be necessary in its opinion to fill the position of director. The director, as executive head of the department, shall direct and supervise all its administrative and technical activities. It shall be the director's duty to:

- "(1) Attend all meetings of the board and provide for recording its official actions, but he or she shall not have a vote.
- "(2) Appoint from the employment register employees of the department, and experts and special assistants as may be necessary to carry out effectively this part. Upon approval by the board, the director may employ a deputy personnel director outside of the merit system who shall serve at the director's pleasure. The deputy director may be employed at a salary not to exceed 75 percent of the salary of the director.
- "(3) Prepare and recommend rules and regulations for the administration of this part.
- "(4) Recommend, and on its adoption, establish, administer, and execute a classification plan for the classified service.
- "(5) Submit to the board a pay plan for all positions in the classified service.

"(6) Conduct tests, formulate employment registers, and certify persons qualified for appointment; devise and administer employee service ratings.

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- "(7) Audit all payrolls or other compensation for personal services within the classified service as the director deems necessary, with authority to disapprove, from time to time, any item or items thereof, and no items so disapproved in writing by the director shall be paid or authorized for payment.
- "(8) Establish and maintain a roster of all of the officers and employees in the classified service.
- "(9) Make reasonable investigations pertaining to personnel, salary scales, and employment conditions in the classified service as may be requested by the board, the committee, or by the governing bodies of the county or any city therein.
- "(10) Make investigations concerning the administration and effect of this part and the rules made thereunder and report his or her findings and recommendations to the board.
  - "(11) Make an annual report to the board.
- "(12) Perform any other act or acts required of the director under this part or required of the director by the board which may be necessary or proper to carry into effect its purposes and spirit. The director may join or subscribe to any association or service or publication having as its

purpose the interchange or dissemination of information relating to the improvement of personnel administration.

"(13) The director and deputy director shall be eligible to participate in the same pension plan to which the other employees of the personnel department are members.

"(14) No person shall be denied the opportunity to take any test or examination given under authority of the Mobile County Personnel Board solely because of race, color, creed, national origin, sex, or age. No person shall be denied employment within the Mobile County Civil Service System solely because of race, color, creed, national origin, sex, or age.

Board, upon request of an appointing authority, shall add to any referral list of 10 applicants eligible for employment the name of any disabled person on the eligible list who is certified by the Alabama Department of Rehabilitation Services to be eligible for rehabilitation services; however, the Personnel Director shall not give preference in referral for employment to any disabled person if the Personnel Director finds the person is physically or otherwise unfit to perform effectively the duties of the position for which the person seeks employment. The decision of the Personnel Director shall be final.

"\$45-49-120.10.

"(a) After consultation with appointing authorities, or other officers, or both, the director shall prepare and

recommend to the board a pay plan for all employees in the classified service. The pay plan shall include, for each class of positions, a minimum and a maximum rate not inconsistent with the rate or rates as may otherwise in specific instances be fixed by law. In establishing the rates, the director shall give consideration to the experience in recruiting for positions in the classified service, the prevailing rates of pay for the services performed, and for comparable services in public and private employment, living costs, maintenance or other benefits received by employees, and the county's and cities' financial condition and policies. The pay plan shall take effect when approved by the board. Amendments thereto may be made from time to time in the same manner or upon motion of the board, or both.

"(b) The budgeting authority for each appointing authority, upon approval of the Mobile County Personnel Board, may establish pay ranges, salary steps, and number of steps for any given class provided that parity is continued for public safety employees and that the ranges, salary steps, and number of steps are not less than those established by the personnel board.

"(1) Each appointing authority shall determine the rate to be paid initially for each entry level employee. Each employee shall be paid initially at the minimum rate set forth in the pay plan for the class of positions in which the employee is employed. However, for professional and technical classes of positions, other than public safety officers, at

the discretion of the appointing authority, with the

establishment of documented methodology for hiring above the

minimum rate of pay, the employee may be paid at a rate up to

but not in excess of the midrange of the pay plan established

for the professional and technical position class of

positions. The subsequent raising or lowering of the pay of an

individual within the maximum and minimum rate shall be done

upon the request of the appointing authority with a similar

recommendation by the director, and the approval of the

governing body.

"(2) Upon a regular employee being promoted to a higher position, the employee shall receive not less than two steps or 10 percent, nor more than the maximum rate established by the class, at the discretion of the appointing authority. Notwithstanding the above, upon a regular employee being promoted to a higher position within the City of Mobile Fire Department, the employee shall receive two steps or 10 percent.

"\$45-49-120.21.

"(a) An appointing authority may dismiss a classified employee whenever he or she considers the good of the service will be served thereby, for reasons stated in writing, served on the affected employee, and a copy furnished to the director, which action shall become a public record; the dismissed employee, within 10 days after notice, may appeal from the action of the appointing authority by filing a written answer to the charges. The board, after investigating

may order a public hearing upon notice to, and opportunity to be heard by, the employee and if the charges are proved unwarranted, order the reinstatement of the employee under such conditions as the board may determine.

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"(b) In addition to removal by an appointing authority, persons in the classified service may be removed or disciplined in the following manner. Charges may be filed by any officer, citizen, or taxpayer of the county with the director who, after investigation, may cause a copy to be served upon the person complained against if the charges are warranted, and forward the complaint to the board to be set for public hearing and set a day for a public hearing of such charges. This hearing may be before the director, a special agent appointed for the purpose by the director, or the board itself. If before the director or a special agent, the director or special agent shall take testimony offered in support and denial of such charges and from the same submit to the board, within five days, a finding of facts and law involved and a recommended decision. The board at its next regular or special meeting shall consider the report and modify, alter, set aside, or affirm the recommendation and certify its findings to the appointing authority who shall forthwith put the same into effect. If the board hears the charges directly or requires the transcribing and submission of the testimony taken before the director or special agent, it shall make up and file its own findings and decision. The findings of fact of the board based upon its records and the

testimony taken before it, or before the director the board shall be conclusive if supported by any substantial evidence.

"(c) In proceedings under this section it shall be no defense or excuse for a forbidden act, or for an omission to observe the laws or rules, that such act or omission was directed by a superior, unless a direction or order from such superior to that effect is proved to the satisfaction of the board.

"\$45-49-120.31.

"If this part or its enforcement by the director or the board shall be called into question, including the appeal of an order of the board pursuant to Section 45-49-120.33, in any judicial proceeding or if any person shall fail or refuse to comply with the lawful orders or directions of the board, such board may call upon the proper county or city attorney or may employ independent counsel to represent it in sustaining this part and its enforcement. This independent counsel, if the board by resolution so prescribes, shall be in the unclassified service.

"\$45-49-120.33.

"Orders of the personnel director and personnel board may be enforced by mandamus, injunction, quo warranto, or other appropriate proceedings in a court of competent jurisdiction. Any person directly interested, within 14 days, may appeal to the Circuit Court of Mobile County from any order of the board, by filing notice thereof with the board, whereupon the board shall certify to a transcript of the

proceedings before it and file the same in court. Only 1 2 findings of fact of the board contained in the transcript, if supported by substantial evidence adduced before the board or 3 before its personnel director after hearing and upon notice to 4 5 the interested party or parties, and after affording the parties an opportunity to be heard, shall be conclusive on 7 appeal. The issues on appeal shall be made up under the direction of the court within 30 days after the transcript is 9 filed therein, and the trial shall proceed on the evidence 10 contained in the transcript, if it appears therefrom that the evidence was taken after such notice and opportunity to be 11 12 heard. The board shall be made a party to any appeal to the 13 Circuit Court of Mobile County. If upon appeal, the court finds that the ruling, order, or action appealed from is 14 15 unlawful or unreasonable within the meaning of this part, the court shall vacate or modify the same." 16 Section 2. This act shall become effective 17 18 immediately following its passage and approval by the

Governor, or its otherwise becoming law.